

NSA-Kansas City

Board Member Manual / Handbook

1. Job Description for that Office / Directorship
2. Board Members Core Value and Code of Conduct Document
3. Contact Info Sheet (of Board Members)
4. Chapter By-Laws Document
5. Chapter Policies and Procedures Document
6. 5 Year Strategic Plan
7. Calendar of Events for Year
8. Parliamentary Procedure Basics
9. Other documents as needed